

City Council Meeting
Hebron Community Center
July 9, 2018, 7:00 p.m.

Members present at the meeting were; Mayor Grant Walth, Council members; Chester Brandt, Steve Dittus, Ray Torres, Pat Mischel, City Attorney Scott Solem, Auditor Erin Brink, City Supervisor Jim Raaf, Assistant Supervisor Ken Kastrow, and Building Inspector Joe Reinbold. Not present was Councilman Michael Coots and Harvey Tibor.

The meeting was called to order at 7:00pm.

The June 11th regular council meeting minutes were reviewed and a motion was made to approve them. Dittus/Mischel MCU

The June 26th re-organizational meeting minutes were reviewed and a motion was made to approve them. Mischel/Brandt MCU

June vouchers were reviewed and a motion was made to approve them. Brandt/Torres MCU

Building permits for the month of June were reviewed.

Councilman Coots arrived at 7:05 pm.

Building Inspector Reinbold stated that there was one small building permit and one large permit for new construction for a home. Reinbold then explained that he had spoken to a resident concerning a storage container on his property. Council was informed by Attorney Solem that it is not stated in the ordinance to allow storage containers in the City limits, so in fact the containers are not allowed. Attorney Solem stated that the Council can revise the ordinance to include language about allowing storage containers, and any stipulations the Council sees fit to place on the storage containers. The Council agreed to look at including in the Building Code Ordinance language that would include storage containers.

Delinquent water bills were discussed and door tags will be sent out.

Jane Brandt of the Hebron Herald arrived at 7:36 pm.

The police report was reviewed.

There was no court report.

The question was brought to Council concerning a property that is unable to access the back yard as it is right against another property. Upon researching through County Deeds it was determined that there was no alley platted and the properties are right up against each other blocking access to the back yard on the property in question. Attorney Solem stated that the City cannot take any action as it is not a matter for the City to dispute.

Supervisor Raaf had no report but was asked as to the old tin that was removed from the Bolke Memorial Complex. Council stated that the old tin can be put out for bids to anyone interested in purchasing it to repurpose it.

Attorney Solem reported on the newly platted area, he stated that the engineering firm had returned the plat with the corrections made, which included a signature line for the chair of the Planning and Zoning Committee. Solem stated that once the Planning and Zoning Committee meet and go over the plat, a recommendation will be brought to Council as to how to proceed with approving the subdivision.

Discussion was held concerning tables in the community center. Auditor Brink stated that one table was purchased from Menards for \$60. Brink stated that the table was not quite as sturdy as the ones purchased from Southwest Business Machines. Council agreed that the tables should be purchased from SBM at a higher cost to ensure that they last longer. A motion was made to purchase 10 tables from SBM to replace the broken tables. Brandt/Dittus MCU. An ad will be placed in the Hebron Herald for anyone interested in purchasing one of the old tables.

Attorney Solem stated that he had spoken with the Attorney General's office concerning the appointment a Council member who did not take the Oath of Office. Solem stated that the AG's office specified that if the Oath of Office is not taken that person is not a member of council. The motions that the member had made need to be ratified and can be done so with one blanket motion, as nothing that was voted on was contested. A motion was made to ratify all previous motions for the month of May and June. Brandt/Dittus MCU

Discussion was held concerning fences and retaining walls as currently the City does not have a specific ordinance pertaining to these items. Attorney Solem will look into ordinances from surrounding cities that pertain to fences and retaining walls.

Discussion was held concerning water meters. Assistant Supervisor Kastrow stated that the system he had looked into while at a training seminar had a feature that will allow for the detection of a leak by sending an alert to the Supervisor and himself and the City office stating there is water usage on an inactive account. Kastrow also stated that it will alert the office if the meter is being tampered with. Auditor Brink stated she had spoken to the Glen Ullin City Auditor concerning grants that could help with the cost of replacing the old meters with the new system. Auditor Brink will look into the CDGB grant that may be available next year, as the deadline has already passed for this year.

The bi-annual liquor and beer licenses were discussed.

A motion was made to approve the Beer license for Brick City Bar. Torres/Mischel MCU

A motion was made to approve the Liquor license for Brick City Bar. Brandt/Coots MCU

A motion was made to approve the Beer license for Miller's Cave. Dittus/Coots MCU

A motion was made to approve the Liquor license for Miller's Cave. Mischel/Coots MCU

The Auditor stated that the preliminary budget is finished and will be sent to the county in order to send out the notices to tax payers. The final budget hearing is set for September 10th at the regular city council meeting.

Auditor Brink informed Council that the Insurance Adjuster had inspected the Complex and the claim submitted for the hail and wind damage was denied.

Councilman Brandt stated the BMC roof had been repaired, but it was found the ridge cap and roof over the boiler room was leaking and in need of repair.

Auditor Brink stated that upon hiring Don Forster a set wage was not given to him. Forster was given \$8.50 per hour; Brink asked that council make a decision as to what should be paid per hour. Council agreed that \$9.00 per hour would be paid. A motion was made to approve the 50 cent raise. Coots/Dittus MCU

Brink stated the summer office assistant was working very well and inquired if the Council would consider a raise for her as well. A motion was made to raise the set wage of \$7.25 per hour to \$7.75 per hour. Coots/Brandt MCU

A motion was made to have Auditor Brink take the necessary steps to become a notary. Torres/Coots MCU

A concern was brought to Council over a power line across a resident's property connecting to a light pole owned or rented by the city. The power line was strung to power the street light and is not connected to anything else. A motion was made to approve Joe Wanner of Joe's Electric to cut a trench to bury the power line to the light pole. Dittus/Torres MCU

The condition of the light pole by the Elk Street lift station was discussed. Councilman Torres stated the pole was rotted and needed replacing. A motion was made to replace the pole. Dittus/Coots MCU

Councilman Torres stated that he would be interested in painting the lift station if Council would allow for it. A motion was made to allow Councilman Torres to paint the lift station. Brandt/Coots MCU

A motion was made to adjourn the regular city council meeting at 8:21 pm. Torres/Brandt MCU.

These minutes are being published subject to review and revision of the governing board.

Grant Walth

Mayor

Erin Brink

City

Auditor