

Regular City Council Meeting  
Hebron Community Center  
June 11, 2018, 7:00 p.m.

Members present at the meeting were; Mayor Grant Walth, Council members; Chester Brandt, Harvey Tibor, Jim Staiger, Steve Dittus and Ken Rehling. Also present at the meeting; City Supervisor Jim Raaf, Building Inspector Joe Reinbold, Jane Brandt of the Hebron Herald, Auditor Erin Brink, , City Attorney Scott Solem. Not present was Councilman Michael Coots.

The meeting was called to order at 7:00pm.

The May 14<sup>th</sup> regular council meeting minutes were reviewed and a motion was made to approve them.

Brandt/Dittus MCU

May vouchers were reviewed and a motion was made to approve them. Staiger/Tibor MCU

Building permits for the month of May were reviewed.

Delinquent water bills were discussed and door tags will be sent out.

The police report was reviewed.

There was no court report.

City Supervisor Jim Raaf was present to discuss the bid for pothole filling. One bid was received for repairing potholes from Miles Bainter Sr. in the amount of \$18,500 for 2000 square feet of patching with hot asphalt and compacting. Supervisor Raaf stated he had checked with Northern Improvement and was informed that the bid the city received was a reasonable bid. A motion was made to approve the bid from Miles Bainter Sr. Tibor/Rehling MCU

Ft Sauerkraut's road was again discussed and once Supervisor Raaf has the opportunity he will lay the crushed brick on the road.

Discussion was held concerning the siren. Mayor Walth stated that while the siren the city received from Emergency Manager Tom Doering is up and running it is a 50 year old siren. The question was asked if the city will continue with the grant application to purchase a new siren. The council was in agreement that the grant application process should continue.

Raaf discussed the insurance adjustor would be in Hebron June 12<sup>th</sup> to inspect the Bolke Memorial Complex roof.

The culvert on south Elm Street was discussed; Supervisor Raaf stated he will cut the bent ends off.

The Clinic Building roof was discussed as to the hail damage the roof received in 2016 and had subsequently received an insurance payment to repair the roof but had not done so. A bid was received by Premier Roofing for \$8,696.00 for the replacement of the north slope of the building.

Councilman Coots arrived at 7:25

The second reading of the Dog Ordinance 18-02 was held which creates a provision for minimum penalty of \$100 for the first offence, \$200 for the second offence, and \$300 for the third offence, with a maximum of \$1000 on each offence, and also states the daily kennel fee will be raised to \$50 a day, and the date the penalty applies for not licensing a dog was moved to March 1<sup>st</sup> rather than May 1<sup>st</sup>. A motion was made to approve the revisions.

Rehling/Staiger MCU

The second reading of ordinance 18-03 an ordinance establishing a municipal court fee pursuant to N.D.C.C 27-01-10 was read. A motion was made to approve the second reading. Tibor/Rehling MCU

Discussion was held concerning a newly platted area. The plat will be sent to the Planning and Zoning committee for approval before coming to council for approval. City Attorney Solem stated also that the Special Assessment Committee will look at the separation of the specials on the property, as it had been assessed as one large tract of land that has now been platted into lots.

The Special Assessment Committee was discussed, as a new member will have to be appointed to fill the expired term of the chairman of the committee. A motion was made to place an ad in the Hebron Herald looking for anyone interested in filling the position. Rehling/Tibor MCU

The conditions of the tables in the city hall were discussed; as some of the old tables have broken corners and are in disrepair. A motion was made to replace tables that are broken. Tibor/Staiger MCU

A letter of resignation was received from Deputy Auditor Roxane Walth. A motion was made to accept the resignation. Brandt/Rehling MCU

Two applications had been received for the youth summer office assistant position. A motion was made to hire Kylie Bullinger as the office assistant. Tibor/Rehling MCU

A motion was made to pay \$7.25 an hour for the office assistant. Rehling/Tibor MCU

Auditor Brink stated that she was interested in filling the open position on the library board. A motion was made to approve Erin Brink to the library board. Rehling/Brandt MCU

Auditor Brink reported to Council that the question was raised about a liquor establishment from out of town serving at a benefit in Hebron. The auditor stated that both local establishments were unavailable the day of the benefit and asked as to what process the City would go through to allow an out of town establishment to transfer a liquor license. Attorney Solem stated he would check into the matter, but did not foresee any issues. A motion was made to approve the transfer for the benefit on July 7<sup>th</sup> contingent of the findings by Attorney Solem. Rehling/Coots MCU

The Auditor reported the city's preliminary budget is now due at the County by August 10<sup>th</sup> so a meeting of the finance portfolio would be set to go over the budget.

Auditor Brink reminded council that the elections are June 12<sup>th</sup>, and the re-organizational meeting set by N.D.C.C 40-58-20.3 will be held June 26<sup>th</sup> at 7:00 pm.

A motion was made to adjourn the regular Council meeting at 8:00pm. Tibor/Dittus MCU.

These minutes are being published subject to review and revision of the governing board.

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Grant Walth

Mayor

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Erin Brink

City

Auditor