

City Council Meeting  
Hebron Community Center  
January 14, 2019 7:00 p.m.

Members present at the meeting were; Mayor Grant Walth, Council members; Chester Brandt, Pat Mischel, Steve Dittus, Ray Torres, Harvey Tibor, and Michael Coots, Auditor Erin Brink, City Supervisor Jim Raaf, Assistant Supervisor Ken Kastrow, Jane Brandt of the Hebron Herald, and City Attorney Scott Solem. Visitors included; Trista Dakken, Mark Draeb, Tim Meuchel, Lester Mutschelknaus.

The meeting was called to order at 7:00pm.

The December 10 regular council meeting minutes were reviewed and a motion was made to approve them.

Brandt/Dittus MCU

December vouchers were reviewed and a motion was made to approve them. Torres/Tibor MCU

There were no building permits for the month.

Delinquent water bills were discussed and door tags will be sent out.

The police report for the month of December was reviewed.

No court was held for the month of December.

A motion was made to close the regular council meeting at 7:05 pm. Torres/Coots MCU

The public hearing for the Modern Grain Plat was opened at 7:05 pm

City Attorney Scott Solem stated that the errors on the plat had been corrected to include a signature line for the Mayor. Trista Dakken, Mark Draeb and Lester Mutschelknaus were present from the Planning and Zoning Board to answer any questions Council may have regarding the approval of the new subdivision. Discussion was held as to why the need to have the land platted. Attorney Solem stated that under direction from the county, Meuchel was told to have the land platted. Tim Meuchel owner of Modern Grain stated that future estate planning was the purpose of having the land platted. The Planning and Zoning Board made the recommendation to Council to approve the new subdivision plat. A motion was made by Councilman Tibor and seconded by Councilman Coots to approve the subdivision plat. Upon roll call, Tibor-aye, Coots-Aye, Mischel-Aye, Torres-Aye, Brandt-nay, and Dittus-nay. MC

A motion was made to close the public hearing at 7:26 pm. Torres/Coots MCU

The regular council meeting was re-opened at 7:26 pm.

Supervisor Raaf was present to request paid time off if called for Jury Duty. A motion was made to allow paid time off for Jury Duty. Torres/Coots MCU

Water rates were discussed. Auditor Brink presented council with the current readings from Southwest Water for the 2018 calendar year and showed what the city would pay with the increased rate and included the water fund revenue to show the difference in revenue after the increase from Southwest Water takes place. Councilman Coots from the Water, Sewer, and Utilities portfolio will assist Auditor Brink in finding what amount of the increase is needed to maintain the water fund. A report will be presented at the February Council meeting.

Mayor Walth stated that he had spoken with a business concerning the possible use of the cities land on the west side of town directly north of the Bolke Memorial Complex. Until such time as a proposal is brought to the city no further discussion was held.

Auditor Brink stated that the Grant for the new warning siren was approved and that the purchase of the siren will take place to be reimbursed by the grant money.

Discussion was held concerning the installation of an ATM machine from Dakota Community Bank. A motion was made to approve the ATM machine for the City Hall. Torres/Coots MCU

Auditor Brink stated that over the New Year's Eve weekend it was found that the brooms in the hall had been thrown on top of the Legion Room and had to be retrieved. Brink stated that no one had rented the hall over the weekend and was unclear how the brooms could've been thrown on top of the room.

Auditor Brink stated that the yearly audit will take place January 21<sup>st</sup>. The financial report for the city will be presented at the February Council meeting.

Auditor Brink requested the Deputy Auditor be allowed to come in 3 days a week rather than 2 days. A motion was made to approve the extra day. Brandt/Mischel MCU

The 2019 Police contract was reviewed and no change was made in the contract price of \$3360 per month. A motion was made to approve the contract. Dittus/Tibor MCU

Trista Dakken presented council with a list of items that the Planning and Zoning Board would like to review. She stated that these items included the updating of some zoning ordinances and an updated zoning map, penalties for non-compliance with the ordinances, and building inspector requirements were some of the items the Planning and Zoning board would like to look at. Council stated to proceed with looking into the items listed and to bring a budget to the next Council for these items.

The question was asked as to renting a space for cold storage in the Bolke Memorial Complex. Ken Kastrow requested he be allowed to rent a small room for \$150 per month. A motion was made to approve the renting of the space for cold storage. Mischel/Dittus MCU

Councilman Brandt stated that a larger sign needs to be made for the cardboard receptacle that is at the Bolke Memorial Complex. Brandt stated that he is still finding a large amount of cardboard in the dumpsters that have not been broken down and takes up much needed space from household garbage.

A motion was made to adjourn the regular city council meeting at 8:14 pm. Torres/Dittus MCU.

These minutes are being published subject to review and revision of the governing board.

---

Grant Walth

Mayor

---

Erin Brink

City Auditor