

Regular City Council Meeting
Hebron Community Center
May 13, 2019, 7:00 p.m.

Members present at the meeting were; Mayor Grant Walth, Council members; Chester Brandt, Harvey Tibor, Michael Coots, Pat Mischel, and Ray Torres. Also present at the meeting; City Supervisor Jim Raaf, Assistant City Supervisor and Building Inspector Mike Jensen, Jane Brandt of the Hebron Herald, Auditor Erin Brink, and City Attorney Scott Solem. Visitors present; Russ Staiger, Robin Reynolds, and Adam Isakson and Jasper Klein of AE2S. Not present was Councilman Steve Dittus

The Hebron City Council meeting was called to order at 7:00 pm

The April 8th Board of Equalization minutes and regular council meeting minutes were reviewed and a motion was made to approve them. Brandt/Torres MCU

April vouchers were reviewed and a motion was made to approve them. Torres/Coots MCU

Building Inspector Jensen stated that he would like enroll in classes to become a certified building inspector; the cost of the online classes is \$695. A request for the city to pay for the classes was made. A motion to approve the payment of the classes was made. Tibor/Mischel MCU

Delinquent water bills were discussed and door tags will be sent out.

The April Police report was reviewed.

There was no court report for the month of April.

Russ Staiger representing the EDC for Hebron was present to request the approval of going ahead with an application to Lewis and Clark for beginning a 3 year strategic vision for Hebron. Staiger explained that the application is the beginning process of evaluating any needs in the community that could potentially be candidates for grant money that is available. Staiger also stated that the EDC would be working with a consultant that would be writing the grants once the plan is in place. Staiger explained that he would like the approval from the city for the EDC to start the process of the application. Staiger also stated that the city is not committing to anything by allowing the EDC to apply for the strategic plan. A motion was made to allow the EDC to move forward with the application. Tibor/Torres MCU

An estimate from city engineer Adam Isakson was reviewed for replacement of one block of water main. City Supervisor Raaf stated that he would be talking to Chad Stern of Hard Rock Excavation and Clay's Plumbing to look at estimates for such a project. The total estimate received from Isakson totaled \$73,000 which included repaving the section of the street that will be excavated in order to replace the line. Supervisor Raaf will bring more information to the next meeting. Discussion was held concerning placement of a fire hydrant in the area of the Brick City Motel. It was the consensus of the council that there is a need for a fire hydrant in the area but will need to research where to place the hydrant and the cost. Supervisor Raaf will be researching placement of the hydrant and the costs.

Adam Isakson was present with Jasper Klein of Advanced Engineering to inform Council that he is moving and will no longer be with AE2S. Jasper Klein reported that he has worked with Hebron's street project as he is an operations manager, and he is familiar with the projects that have taken place. Klein asked that the Council discuss any concerns they may have or expectations of AE2S so that they can ensure these things are taken care of. Klein stated that there are some applicants to fill Adams position. The council discussed that an engineer need only be present at the monthly meetings when there is a city project or if called by the Auditor to attend the meeting. Concerns were voiced over the issues with the street project, such as the poor drainage into the storm sewer in front of the Brick City Bar, and the concrete man hole on Park St that is higher than the street. Klein stated AE2S will be looking into the matter and bring in the new staff to meet council along with a plan to address the issues.

Miles Bainter arrived at 7:37pm.

An estimate was looked at to repair Elk street on the north east of the Hebron School. Two proposals were reviewed from Hebron Asphalt. A motion was made to accept the proposal for \$25,727 for the street repair.

Tibor/Torres MCU

Officer Tracey arrived at 8:12pm.

An estimate for crack sealing was reviewed in the amount of \$6500 for 15,853 linear feet. A motion was made to accept the bid in the amount of \$6500. Tibor/Mischel MCU

An estimate for top coat in the amount of \$2000 for the Elk Street repair was reviewed and a motion was made to approve the bid for \$2000. Tibor/Torres MCU

Discussion was held concerning the tires that were replaced from the garbage truck. An ad will be placed in the Hebron Herald for anyone that may be interested in purchasing the used tires.

Auditor Brink read the bids for the dishes in the community center. A motion was made to accept all bids. Torres/Tibor MCU

Auditor Brink stated that a rummage sale allowing residents to come to the community center to look at the dishes and purchase items by making an offer, might be a better option than putting items on bids. A motion was made to allow residents to come and look through the dishes and make an offer on anything of interest that is for sale. Tibor/Torres MCU

Discussion was held concerning crushing concrete. A motion was made to spend up to \$8000 to crush concrete at the landfill. Tibor/Brandt MCU

Discussion was held concerning the fee for mobile food vendors. A resolution was made to accept an annual license fee of \$25 which will include any vendors that arrive for one day events. Tibor/Torres MCU

Auditor Brink stated that the late Ken Rehling was still on the signature card at the bank and a motion must be made to have his name removed from the signature card. A motion was made to remove Ken Rehling from the signature card at Dakota Community Bank. Torres/Mischel MCU

Auditor Brink reported that recently the city credit card has been closed. Brink stated that a new card application will be filled out and asked to be listed as the owner of the card per the requirements of the application. Brink stated that due to the need to deal with the company itself; felt she would be the best candidate to be named as owner, which she explained is merely a formality, and that Supervisor Raaf would be the card holder. A motion was made to allow Brink to sign the application as owner. Torres/Brandt MCU

Discussion was held concerning the city wide clean up week. Clean up week will begin May 26th and go through Saturday June 1st.

Meeting adjourned at 8:38pm. Coots/Torres MCU.

These minutes are being published subject to review and revision of the governing board.

Grant Walth Mayor

Erin Brink City Auditor